

2020 COFFEE HOUR HOSTING

You bring

1. Light snack
2. Juice
3. Milk or cream for coffee

GSP will provide

1. Coffee/ tea/sugar
2. Disposable paper plates/napkins/cups (hot&cold)/utensils

Note: Use of washable items is OPTIONAL, and a separate sign-up list has been established for this. Those who are able and interested can sign-up for this job. (See cup / dish / utensil washing instructions, below.)

The disposable items will be kept in the Coffee Hour supply box for those occasions when no-one is available for cup / dish / utensil washing.

Set-up: prior to service

1. Coffee will be made for you
2. The Coffee Hour supply box is located on a shelf across from the 1st floor restrooms. It contains most of the supplies needed. Replacement trash bags are also on the shelf.
3. Bring up from the kitchen the prepared coffee, hot water pot and serving utensils if needed (located in drawers under the coffee pot)

Clean-up: 45 minutes after service

1. Place coffee box supplies back on the hallway shelf.
2. Bring remaining items back to the kitchen. Clean coffee pot and serving utensils.
3. Dispose of the trash in the Brewster Room to the bins located at the side of the garage.

For more information, contact Sue O'Connell, 203-231-7881

2020 COFFEE HOUR CUP-DISH-UTENSIL WASHERS

THANKS FOR YOUR HELP TO REDUCE OUR USE OF DISPOSABLE PLASTIC & PAPER ITEMS, AND PROVIDE THE RIGHT EXAMPLE TO OUR PARISH ABOUT CARING FOR GOD'S CREATION.

Set-up: prior to service

GET FROM KITCHEN:

- 1 LARGE TRAY (UNDER STEEL TABLE) FOR:
 - ~ 15 COFFEE CUPS (CABINET BELOW COFFEE POT)
 - ~ 15 SMALL (6 oz) DRINK CUPS (CABINET ABOVE COFFEE POT)
- ~ 15 SMALL DISHES (CABINET ABOVE COFFEE POT)
- IF NEEDED FOR FOOD ITEMS PROVIDED BY HOST: 15 FORKS / KNIVES / SPOONS (CABINET BELOW PASS-THROUGH WINDOW)
- ONE TEASPOON - FOR COFFEE / TEA STIRRER
- SMALLER BLACK BUSSING TUB

Clean-up: 45 minutes after service

- COLLECT ALL DIRTY ITEMS IN BUSSING TUB.
- YOU CAN DO MANUAL WASHING IN SINK, OR USE DISHWASHER!
 - DISHWASHER OPERATION:
 - DETERGENT IN CABINET TO LEFT OF THE SINK.
 - PUT IN ONE PACKET AND LOCK COVER.
 - PRESS START!

For more information, contact Peter Festa, 203-843-8245.